

SLOUGH SCHOOLS FORUM

SCHOOLS GROUP:

Maggie Waller (Chair), John Constable (Vice-Chair), Rachel Cartwright, Gillian Coffey, Sally Eaton, Philip Gregory, Helen Huntley, Jo Matthews, Paul McAteer, Navroop Mehat, Angela Mellish, Eddie Neighbour, Carol Pearce, Jon Reekie, Jo Rockall, Kate Webb, Nicky Willis and Richard Kirkham

OBSERVERS:

Kathleen Higgins

ATTENDEES

Councillor Madhuri Bedi

LOCAL EDUCATION AUTHORITY

Sarah Forsyth, George Grant, Johnny Kyriacou, Coral Miller, Cate Duffy, Domenico Barani, John Voytal and Neil Wilcox

**DATE & TIME: THURSDAY, 6TH JULY, 2017 AT 8.00 AM FOR 8.15AM
BEECHWOOD RESEARCH AND CONFERENCE CENTRE, LONG
READINGS LANE, SLOUGH, BERKSHIRE, SL2 1QE**

AGENDA

Page

1. Apologies
2. Declarations of Interest

All Members who believe they have a Disclosable Pecuniary or other Pecuniary or non pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 3 paragraphs 3.25 – 3.27 of the Councillors' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 3.28 of the Code.

The Chair will ask Members to confirm that they do not have a declarable interest.

All Members making a declaration will be required to complete a Declaration of Interests at Meetings form detailing the nature of their interest.

3. Minutes of the meeting- 9th February 2017 **(Pages 1 - 6)**
4. Review of the Scheme for Financing Schools and Schools Financial Value Standards for Maintained Schools **(Pages 7 - 8)**
5. Update on the National Funding Formula **(Verbal Report)**
6. Early Years Formula 2017/18 **(Pages 9 - 12)**
7. Membership Update **(Verbal Report)**
8. High Needs Block Centrally Retained Budgets 2017/18 **(Pages 13 - 18)**
9. Update from Task groups: 5-16, HNB and Early Years including HNB Group Terms of Reference **(Pages 17 - 18)**
10. School Improvement update on centrally retained items **(Verbal Report)**
11. Academies update **(Verbal Report)**
12. Updated Key Decisions Log **(Pages 19 - 26)**
13. Schools Forum 2017- 18 Academic Year Forward Agenda Plan and Dates and Venues of Future meetings **(Pages 27 - 30)**

Slough Schools Forum- Meeting held on Thursday, 9th February, 2017

Present: Maggie Waller, Holy Family Primary School (Chair)
John Constable, Langley Grammar School (Vice-Chair)
Helen Huntley, Haybrook College / PRU
Jo Matthews, Littledown School / PRU
Paul McAteer, Slough and Eton C of E Business and Enterprise College
Eddie Neighbour, Upton Court Grammar School
Carol Pearce, Penn Wood Primary School
Jon Reekie, Baylis Court Trust MAT / Godolphin Infant School
Jo Rockall, Herschel Grammar School
Nicky Willis, Cippenham Primary School
Sally Eaton, Private, Voluntary and Independent Providers
Phil Gregory, Baylis Court Nursery

Observers: Valerie Harffey, Ryvers School

Local Authority:

Nic Barani, Tony Browne, Rodney D'Costa, Johnny Kyriacou, Tony Madden, Coral Miller, Neil Wilcox, Theresa Carter (minutes)

Slough Children's Services Trust:

Robert Hardy

547. Apologies

George Grant.

548. Declarations of Interest

No declarations were made.

549. Minutes and Matters Arising from the previous meeting

The minutes of the meeting held on 10th January 2017 were approved as a correct record.

Matters arising

Item 537 – Coral Miller's successor, Nic Barani, Schools' Accountant was welcomed to the meeting.

Item 539 – Schools Forum members noted the letter to the Rt Hon Justine Greening MP and others re schools' funding and it was noted that no response had yet been received. Fiona Mactaggart was meeting with John Constable and Maggie Waller. Jo Rockall advised that she and John Constable had a meeting with Roger Parkin and that he was supportive. It had been suggested that the Local Authority put forward a business case. There has been no update on this. Forum members also noted the response from Edward Timpson MP to the letter sent by Paul McAteer regarding high needs funding.

Item 544 – Updated Schools Forum Membership attached.

Item 545 – Johnny Kyriacou reported that the updated MATs map was now available and he would circulate to the group.

550. Update on National Fair Funding

Coral Miller, Principal Accountant, gave a verbal update on National Fair Funding, having attended a recent meeting where the DfE was represented. A further meeting on 10/02 with a London group and DfE would attend. Most schools in Slough were losing. The DfE intended to use a new primary / secondary ratio of 1-1.29; Slough's was currently 1-1.33. John Constable advised that the 1: 1.29 figure was from the historical national average. The review commissioned by SBC and the Schools Forum and carried out by Tribal work fed into a national review. The results of that national review by LG Futures were inconclusive as it was considered difficult to ascertain cost per school. Secretary of State was interested in why some schools thrive on less money than others.

The DfE was asking Local Authorities to look at moving towards National Funding Formula for 18/19. They were looking at ways to fund Growth Fund with the possibility of lagged funding in the future. There was no update on de-delegation.

DfE was keen for lots of responses to Consultation which closed 22/03/17. The Government's response was expected in August. The Schools Forum working meeting in March was to agree the response to the 5-16 and High Needs Consultations. Stage One had 6000 responses – there were 24,000 schools in the country. Schools Forum urged all Slough schools to respond individually.

Paul McAteer requested information about the impact in both phases, including on Key Stage 2 (KS2), as a result of the changes already made to the primary / secondary ratio in Slough. The Council to do some work on Key Stage 2 Primary; Jo Moxon advised it was difficult to measure year on year but could do some crude measures. It was noted that there would be an impact on both phases and that there had been redundancies in secondary schools.

It was agreed that the LA look at both phases and report back to the May Schools Forum meeting.

All to look at the Consultation before the March meeting.

551. Schools Block Budget 2017-18

Coral Miller gave an update on the draft budget that had been submitted to the DfE. She had made some changes as the business rates were received late and Grove Academy had not previously been included as an all through school.

Appendix A in the agenda pack set out the updated 2017-18 Schools Block Budget and this included the Minimum Funding Guarantee but not de-delegation.

Jon Reekie commented on the reduction for Beechwood School and it was noted that, for example, for Beechwood and Baylis Court there had been no pupil changes but there was a significant negative impact on them. A number of schools were referred to including Wexham School, Wexham Court Primary, Godolphin and others.

The calculations behind the figures were requested. Coral Miller agreed to review the figures and to circulate a spreadsheet to Schools Forum members showing the calculations of the MFG for a range of schools including those mentioned. It was agreed also that a worked example of the MFG be included in all indicative budgets.

552. Growth Fund 2017-18

Tony Madden advised that this report was an opportunity to review the Growth Fund criteria included in the paper submitted with the agenda pack and to agree the criteria to apply for 2017 / 18.

Tony Madden referred to item 5.2 on the report. He advised that the AWPU rate was kept at 15/16 as a benefit to the schools. Schools Forum was asked to consider other options and to decide whether to continue or to use 17/18 AWPU, but averaging the Key Stage 3 and Key Stage 4 rates for secondary. This was agreed by Schools Forum.

The report sets out the circumstances in which the Growth Fund applies. There was discussion about a number of issues. One issue, raised by Cippenham Primary School, was about when pupils are admitted into a bulge class after the October Census e.g. if a bulge class is opened in September with a small number on the roll or if a bulge class opens after the census, as there is a lag in receiving funding.

There was discussion about providing funding for bulge classes for a second year.

Tony Madden referred to item 5.9 which shows two possible options for additional funding.

Tony Madden stated the Local Authority support for the second year if needed.

Schools Forum agreed the principle and would wish to support this this year but it was agreed that funding the second year needed to be costed. Tony Madden to bring back to May meeting. Schools Forum reviews the criteria and all aspects of Growth Fund yearly.

Tony Madden referred to the appendices of the report setting out the proposed growth.

Growth Fund to be added to May agenda.

553. Annual consultation on 2017-2018 High Needs Block

Coral Miller advised this report was to consult with Schools Forum on the 2017-18 High Needs Block budget. The High Needs budget is £22.739m for 2017-18 which was made up of the DFE contribution of £22.130m, the Council's contribution to PFI of £309k and an additional £300k transferred from the Schools Block. This year hard to balance as looking at estimated overspend of £500,000. Coral reported that the Council and Trust were conducting financial reviews on the whole High Needs Block with the aim of achieving a balanced budget as soon as possible as part of a 3 year plan.

Appendix A of the report (page 29) was the indicative January budget. Appendix B set out the draft centrally retained budgets for 2017/18.

Maggie Waller queried what PFI was on Appendix A as this had not been on the budget before. Coral advised she would look into this and advise the Schools Forum and High Needs Group.

Robert Hardy stated that the Academies Place Funding figures need further scrutiny. The number of places was more than advised. Coral Miller stated this may be to do with some schools reverting to academies.

Helen Huntley asked if the place funding for 17/18 could be provided to schools. Coral Miller would send through Gatekeeper.

Paul McAteer asked for some clarification regarding independent special schools. Robert Hardy mentioned that many were driven by the location of social care placements. He advised that 60% of children fostered through Slough were out of borough.

Coral Miller advised that Further Education had been added to funding. She also advised that some lines needed re-badging so they were clearer. She would update these and circulate to the group.

It was agreed that High Needs Block be added to the July Schools Forum agenda.

554. Update from Task Groups: 5-16, HNB and Early Years

Maggie Waller advised that the 5-16 Task Group had met.

The High Needs Block next meeting was on 28th February at Slough & Eton school. Sally Eaton and Carol Pearce had asked to be added to the group.

Early Years meeting – there had been a delay. Coral Miller advised there were two options to look at – hard formula or differential rates. Phil Gregory expressed some concern about the likely options. The deadline for consultation on the proposed Early Years Formula was 28th February. It was agreed that the Early Years Task Group would meet to have an informed discussion and there would be fed back to the Schools Forum members. The consultation would be carried out electronically.

555. School Improvement Update on centrally retained items

Johnny Kyriacou advised that a secondary specialist has been secured – Diane Osayie – 2 days a week from the end of February until March 2018. The primary specialist and bridging adviser roles are being sought.

Jo Moxon advised that the additional Education Welfare staff had gone out to advert. The safeguarding post had gone out and some good responses received.

556. Academies Update

Jo Moxon advised that the Local Authority was not invited to DfE meetings regarding Multi Academy Trusts and have requested attendance at these meetings.

557. 2016-17 Forward Agenda Plan and Key Decisions Log

The Forward Plan and Key Decisions Log were noted. Coral Miller to update the Forward Agenda Plan.

558. AOB

Coral Miller advised that Schools Finance is aiming to visit all maintained schools regarding the Schools Financial Value Standards and to go through indicative budgets.

Carol Pearce gave apologies for March meeting as she is away.

(Note: The Meeting opened at 8.15 am and closed at 9.45 am)

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Review of Scheme for Financing Schools
(Directorate of Children Learning and Skills)

1 PURPOSE OF REPORT – For information

- 1.1 To inform the Schools Forum (SF) of a review of the Scheme for Financing Schools (the scheme). The report sets out a time line for officers to complete the review over the summer with a view to consulting SF in October and seeking approval to any amendments. If the review does not require any changes to the scheme the October SF will be informed accordingly.

2 BACKGROUND

- 2.1 The scheme sets out the financial relationship between the authority and the maintained schools it funds. It includes requirements relating to financial management and associated issues binding on both the authority and schools. The Department for Education (DfE) last reviewed the scheme in December 2015 and this review is to ensure the scheme complies with the statutory DfE guidance.

3 SUPPORTING INFORMATION

- 3.1 In making any changes to their schemes, local authorities must consult all schools headteacher and governing bodies in their area and receive the approval of the members of their Schools Forum representing maintained schools.
- 3.2 The table below sets out a high level timeline for completing the review over the summer.

Stage	2017 Date
Review of the current scheme	July
Prepare changes	August
Consult maintained schools	September
Prepare SF report	September
Present to SF to approve	October

- 3.3 The review will incorporate a review of the Schools Financial Value Standards for Maintained Schools (SFVS). This is a mandatory annual requirement where schools must complete the SFVS assessment form and submit a signed copy (by the chair of governors or management committee) to the council who have formal responsibility for the financial management of their schools.
- 3.4 SF will be aware that the SFVS requires schools to provide assurance to the council that they have suitable and effective financial and budgetary control procedures in place to ensure sound financial management.
- 3.5 The council's external auditors conduct an annual audit of SFVS returns to provide further assurance that robust processes are in place to ensure that schools have completed the SFVS statements by the required time-line, and that completion of these is effectively monitored by the Council. The audit also checks that schools meet all their statutory

obligations and through the head teacher complies with the council's Financial Regulations and Standing Orders.

- 3.6 Following the audit, the council's CFO provides the DfE with its statutory assurance return for the financial year.

4 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Monitoring Officer

- 4.1 The relevant legal provisions are contained within the main body of this report.

Section 151 Officer – Strategic Director of Resources

- 4.2 The financial implications of the report are outlined in the supporting information.

Access Implications

- 4.3 There are no access implications.

5 CONSULTATION

Principal Groups Consulted

- 5.1 None.

Method of Consultation

- 5.2 Not applicable.

Representations Received

- 5.3 Not applicable.

Contact for further information

John.voytal@slough.gov.uk

**Implementation of the Early Years National Funding Formula from April 2017
(Directorate of Children Learning and Skills)**

1 PURPOSE OF REPORT – For information

- 1.1 This report informs the Schools Forum regarding the process to formally consult all early years providers on the options reviewed by the 22nd February Early Years Task Group for implementing the Early Years National Funding Formula (EYNFF).

2 RECOMMENDATIONS

- 2.1 Following consultation with the Schools Forum (SF) the council implemented in April the hourly rates for 2 year olds and 3 and 4 year under the EYNFF and recommends that SF notes the agreed rates.

3 REASONS FOR RECOMMENDATIONS

- 3.1 The DfE requires an annual consultation between the Local Authority and the SF on the early year's budget funded from the EYDSG. The Local Authority is complying with its statutory obligation to consult with the Schools Forum.

4 BACKGROUND

- 4.1 Following national consultation the DfE confirmed the structure of the EYSFF in December 2016. All councils had to move to full implementation by April 2019 reflecting a universal base rate to be paid to all providers. In addition minimum central retentions of the EY DSG block were set at 7% for 2017-18 and 5% for 2018-19.
- 4.2 Consultation with SF and EY providers on the options reviewed by the Task Group was conducted by email during February with the preferred options reflected in Table 1 below.

Table 1:2017-18 Hourly Funding Rates

Provider	Maintained Nursery School	Primary School	PVI
Base Rate £ per hour	5.20	4.58	5.20
Maintained Nursery School Supplement - Fixed Cost	2.77		
Total funding per hour	7.97	4.58	5.20
Average	7.85	4.27	5.00
Variance from average current allocation	0.12	0.31	0.20
MNS supplement - Additional directed funding	£1.131m		

The following supplements may also apply:

	Hourly rates
Deprivation	£0.47
EYPP	£0.53
Flexibility	£0.20 (PVI's only)

5 SUPPORTING INFORMATION

- 5.1 The council in consultation with the EY sector must move to a universal base rate for all 3 and 4 year old providers by the 2019-20 financial year. The required pass through rate to providers increases from 93% to 95% from 2018-19. All EY providers were consulted early in 2017 on a range of options for both 2 and 3 and 4 year old funding in light of the government proposals.

Disability Access Fund

- 5.3 From April 2017 the government introduced a new targeted early years Disability Access Fund (DAF) paying providers an annual fixed lump sum payment of £615 per eligible three and four year old in a free entitlement place for. The purpose of the fund is to support providers to make initial reasonable adjustments, build on the capacity of their setting to support disabled children and aid access to places. Children will be eligible for the DAF if they meet the following criteria:

- The child is in receipt of child disability living allowance and;
- The child receives free early learning.

Maintained Nursery Schools

- 5.3 The MNS sector has been protected through additional funding guaranteed last December by the DfE 'for the duration of this parliament'. Following the outcome of the June election it is to be hoped there will be confirmation of the continuation of this funding to maintain the short term sustainability of the MNS EY sector.

Early Years Inclusion Fund

The inclusion fund is for all providers with 3 & 4 year olds including schools and PVI's for children with emerging low level SEN. They do not need to be working towards an EHCP plan. The idea of the fund is to support inclusion which may minimize/remove the need to progress to an EHCP in the future.

The revised EY provider agreement with parents to be introduced from the Autumn term includes guidance on how to apply for this funding including eligibility criteria.

ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Monitoring Officer

- 6.1 The relevant legal provisions are contained within the main body of this report.

Section 151 Officer – Strategic Director of Resources

6.2 The financial implications of the report are outlined in the supporting information.

Access Implications

6.3 There are no access implications.

7 CONSULTATION

Principal Groups Consulted

7.1 None.

Method of Consultation

7.2 Not applicable.

Representations Received

7.3 Not applicable.

Contact for further information

John.voytal@slough.gov.uk

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**SLOUGH SCHOOLS' FORUM
6th July 2017
High Needs Block 2017-18
(Directorate of Children Learning and Skills)**

1 PURPOSE OF REPORT

To inform Schools' Forum (SF) on progress made with the High Needs Block budget centrally retained budget for 2017-18.

Background

1.1 February SF was consulted on the proposed High Needs Block (HNB) budget for 2017-18. To conclude the consultation officers were requested to provide further information regarding the centrally retained budget of £2.432m. In particular:

- Savings proposals to contribute to the estimated overspend of £481k as set out in Appendix A of the February report; and
- To simplify the descriptions of what the centrally retained budget of £2.432m will be spent on.

2 RECOMMENDATIONS

2.1 The School Forum review the information provided and gives a view on progress to date with the centrally retained budget allocation for 2017-18.

3 REASONS FOR RECOMMENDATIONS

3.1 The DFE requires local authorities to inform and consult the SF on how it proposes to determine the central spend from the high needs DSG block and this was commenced at the February SF.

4 SUPPORTING INFORMATION

4.1 The High Needs Block Task Group (the task group) met on 20th June and reviewed progress made with regard to the further information sought by SF set out in paragraph 1.1 above. Appendix A provides an update.

4.2 The task group will oversee work during the summer to identify the required budget reductions and a further update will be provided to the October meeting.

4.3 The table below summarises the proposed savings to date over the three service areas within the centrally retained high needs budget.

Title	2017-18 Budget	Revised Budget	Saving
Support for Inclusion	1,802,045	1,748,045	£54,000
SEN Support Services	584,230	584,230	£0
SEN Transport	46,340	0	£46,340
Total	£2,432,615	£2,332,275	£100,340

5 ALTERNATIVE OPTIONS CONSIDERED

5.1 Not applicable.

6 SUPPORTING INFORMATION

6.1 The High Needs Block is one of three blocks within the Dedicated Schools Grant (DSG).

7 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Monitoring Officer

7.1 The relevant legal provisions are contained within the main body of this report.

Section 151 Officer – Strategic Director of Resources

7.2 The financial implications of the report are outlined in the supporting information.

Access Implications

7.3 There are no access implications.

8 CONSULTATION

Principal Groups Consulted

8.1 None.

Method of Consultation

8.2 Not applicable.

Representations Received

8.3 Not applicable.

Contact for further information :John Voytal John.voytal@slough.gov.uk

APPENDIX A

Service	2017-18 Original Budget	Savings	2017-18 Revised Budget	Service Provided
Speech and Language	0.252	0.000	0.252	Service commissioned from Arbour Vale School
Educational Resources services	0.107	0.000	0.107	Provides direct educational support for Children looked after
Sensory Impairment	0.470	-0.090	0.380	Services to support pupils within schools with sensory needs Consortia
Education other than at school	0.131	0.000	0.131	Services to support Haybrook "Apollo" Provision.
Contribution to the SEN team	0.182	0.000	0.182	Contribution to support the work of the SEN team
Financial Support	0.055	0.000	0.055	Contribution to financial support for SEN Services. This pays for 1 FTE Accountant/ Finance Officer to work exclusively on SEN related services.
Behavioural Support	0.164	0.000	0.164	Services commissioned from Littledown school to support behavioural issues in schools.
Hard to Place Protocol	0.267	0.030	0.297	This is funding allocated to schools to support entry into school of hard to place pupils. This is a very useful arrangement to secure placements which are sustainable. The secondary Fair Access Protocol has been reviewed and the primary protocol will be reviewed in autumn 2017. The protocols determine how funding is allocated to schools. There is pressure on this budget due to increasing numbers of hard to place pupils.
Vulnerable Children	0.062	0.006	0.068	The Attendance Service receives funding to provide support for vulnerable groups including school refusers, teenage parents, gypsies, travellers, Roma children and young people with medical needs. Additional support for traveller pupils has been commissioned from RBWM
Early Years Inclusion	0.070	0.000	0.070	Funding for Advisory Teachers to cover early years' private, voluntary and independent (PVI) sectors in identification, assessment, intervention, prevention support and advice.
Access to Education	0.043	0.000	0.043	This funding is for the School Access Officer who arranges education for hard to place and excluded pupils and for the monitoring of home education provision. The Access Officer seeks to avoid the breakdown of pupil places in school, and acts as a broker to re-engage pupils at the same school or facilitate managed moves to other schools of parental preference. The monitoring and assessment of home education is currently shared across the Attendance Team with commissioned support from a school. The cost of commissioning has increased due to an increase in the number of home educated pupils. The cost of the Education Access Officer has risen to meet increasing demand

Service	2017-18 Budget	Revisions	Revised 2017-18 Budget	Service Provided
Support for children with autism	0.186	0.000	0.186	This funding covers the cost of ASD team members to provide outreach information, advice, guidance, support and training to all Slough schools supporting the inclusion of children and young people with autism as indicated in the service level agreement.
Support for children with special educational needs		0.000	0.000	To fund SEN specialist teachers and early years' specialist support workers. This area is undergoing changes at the moment as it moves towards providing a consultant model of support and challenge to address educational standards and closing the achievement gap.
	0.062	0.000	0.062	Provides support for children with learning difficulties and disabilities through the Children's Centres provision, including family support.
	0.118	0.000	0.118	Support, advice and training through the early years advisory service for children with learning difficulties and disabilities. These team members are engaged with assessment provision and also do home visiting.
	0.218	0.000	0.218	Support, advice and training for schools through advisory teachers. (This area of work is undergoing a period of transition from direct assessment and support for pupils in schools to a model which places greater emphasis on a strategic approach to SEND in schools. This will result in a reduction in the assessment of pupils and direct support, alongside an increase in strategic work around: identification, assessment, (early) intervention; advice; preventative work; professional development and training; systemic work: considering the profile, organisation and structure of SEND within the school; schools fulfilling statutory requirements around SEND, accessibility and equality issues; the place and status of SEND within the Senior Leadership Team; Budget commitment to the developing SENCO network 100k
SEN Transport	0.046	-0.046	0.000	To provide transport mainly for under 5s with substantial SEN to access specialist provision from an early stage of development. This is to give children a high quality early start in receiving special help to reduce greater difficulties during their development and a reduction in later costs.
Total	2.433	-0.100	2.332	

Terms of Reference

High Needs Block Group

Objectives:

To inform and ensure consistent and appropriate decisions within the statutory framework for special educational needs and disabilities (SEND) meet the identified needs of children and young people.

To ensure financial probity transparent consultation and decision making in relation to additional resources to meet identified needs as funded by High Needs Block resources.

To fulfil the function of a Schools Forum HNB Task Group

Decision Making/Consultation

The group will inform decision making, consultation and allocation of High Needs Block Funding

Governance

This group will report to Schools Forum – as required with at least verbal feedback being provided at each Schools Forum Meeting

SBC Finance will provide financial acumen for the HNB budget

The group will report annually to the Slough SEND/Inclusion Partnership Board

Membership

- HOS SEND - Chair
- SBC Finance category manager for HNB
- Schools Forum members as advised by Schools Forum ensuring representation across phases and types of provision
- HOS Education Standards and Inclusive learning
- HOS Access and Inclusion
- Observers by invitation only, e.g. social workers, school SENCOs, other health staff

Frequency

The Panel will meet at least termly to align with Schools Forum annual plan

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Schools Forum Key Decisions Log September 2014 and ongoing January 2017 updated

Issue and Decision	Schools Forum date	Schools Forum agenda item no.	School Forum Minute
<p>Changes to Schools and Early Years Finance Regulations 2014</p> <p>A number of changes were noted including: Schools Forum is now required to discuss places being commissioned by the LA and others in special schools, resource units and AP as well as arrangements for paying top ups; funding for each Alternative Provision place will increase from £8,000 to £10,000 per annum. It was agreed that a brief response to the consultation would be sent voicing concern about the overall funding pressures on the DSG and the impact on these overall on schools' budgets.</p>	17/09/2014	5	353
<p>Centrally Held DSG Underspend</p> <p>It was agreed that: £60,000 from 2013-14 DSG underspend be allocated to the Slough Learning Partnership to cover operating costs and contingency until the end of August 2015 and £100,000 be allocated to enable the Slough Learning Partnership to deliver a range of additional school improvement services during 2014-15. The proposals regarding allocation to the High Needs Block and Schools Block were deferred until the blocks are agreed at a future meeting.</p>	17/09/2014	6	354
<p>PFI</p> <p>It was noted that SBC had been accepted as one of only 4 LAs taking part in the DfE pilot to identify potential savings in PFI contracts.</p>	17/09/2014	8	351
<p>Schools Funding levels - letter to Secretary of State</p> <p>Members noted a response from David Laws MP to the letter sent to the Secretary of State.</p>	12/11/2014	3	361
<p>St Joseph's update</p> <p>An update was provided on the Schools Forum 2012 grant from headroom to support St Joseph's finance and development plan and financial stability over 3 to 5 years. It was noted that the school had been able to return £400,000 in 2013 and has utilised the remaining funding as was originally intended.</p>	12/11/2014	3	361
<p>Amendment to previous minutes</p> <p>It was noted that the reference in the previous minutes to the increase in value of an Alternative Provision place is an increase to 'base funding'.</p>	12/11/2014	3	361
<p>Quarter 1 Budget Monitoring</p> <p>It was agreed that a review of the Balance Control Mechanism would take place when the Schools Forum considers the Scheme for Financing Schools for 15/16.</p>	12/11/2014	4	362
<p>Budget process / formula</p> <p>Schools Forum agreed: the introduction of a 'reception uplift' in 2015/16; the introduction of capping at 3% in 2015/16 and that the existing formula factors should remain for 2015/16.</p>	12/11/2014	5	363
<p>Growth Fund 2015/16</p> <p>Schools Forum agreed to create a Growth Fund for 2015/16. It was agreed that the fund should be based on full AWPU for the relevant part of the year for 2015/16.</p>	10/12/2014	6	374
<p>Centrally Retained DSG Underspend</p> <p>The principle of distributing the final underspend by numbers on roll was re-affirmed.</p>	10/12/2014	7	375
<p>De-delegated Budgets: SEBDOS (formerly known as the Behaviour Support Service) and Trades Union</p> <p>With regard to the budget for SEBDOS (previously known as Behaviour Support), the relevant maintained schools' members of the Schools Forum voted to approve de-delegation in both phases at the unit costs proposed. Decision regarding de-delegation of the Trades Union budget was deferred until January 2015.</p>	10/12/2014	8	376
<p>Membership</p>			

Schools Forum Key Decisions Log September 2014 and ongoing January 2017 updated

Maggie Stacey had stood down from Schools Forum and thanks was given for her long service and valuable contributions. Schools Forum also thanked Mary Sparrow, who is leaving Slough, for her valuable contributions to the Forum. It was agreed that academy proprietors be asked to fill the three academy member vacancies and Schools Forum suggested a primary member and two secondary members in order to maintain an appropriate phase balance. A replacement maintained secondary school member is also to be found.	10/12/2014	9	377
Membership			
Angela Mellish (St Bernard's Grammar School) was welcomed to the Schools Forum as the new maintained secondary school member.	14/01/2015	1	382
Minutes of previous meeting 10th December 2014			
It was reported that confirmation had been given by the LA (Joseph Holmes) that no monies would be top-sliced from the DSG in future without a request to Schools Forum and its subsequent approval.	14/01/2015	3	384
It was noted that Louise Lund was no longer a member of Schools Forum as she is no longer in a PVI setting and therefore not eligible and that a replacement was being sought.	14/01/2015	3	384
Centrally Retained DSG Underspend			
Schools Forum agreed that the £998k underspend be redistributed to schools but not that the pensions deficit owed be netted off; schools to be notified of their pensions liability and billed separately from any underspend payment.	14/01/2015	5	386
Centrally Retained DSG 2015/16			
The centrally retained DSG 15/16 budget figure for Cambridge Education was agreed. Further detail is to be brought back to Schools Forum of the allocation of the individual strands of funding and the associated justification for spend. LA retained element: the bottom line figure of £241,034 was agreed. A report will be brought to the March Schools Forum of 14/15 anticipated spend and what the budgets are likely to be spent on in 2015/16. This will be a matter for final decision in March. The £241,034 to be held in reserve pending the further report in March.	14/01/2015	6	387
2015/16 Budget Process			
Schools Forum noted the 2015-16 formula factors and timetable (factors and budget pro-forma are predicated on the recommendations of the Schools Forum 5-16 formula Task and Finish group). To be submitted to the DfE following Council ratification.	14/01/2015	7	388
2015-16 DSG Schools Block and de-delegation of Trade Union support budget			
Schools Forum noted the Schools Block budget for 2015-16. De-delegation of Trade Union support: the 3 maintained primary schools' members present voted unanimously in favour of de-delegation at the current unit cost. Both secondary maintained schools members present voted in favour of de-delegation at the current unit cost.	14/01/2015	8	389
2015-16 DSG Blocks (High Needs Block)			
Schools Forum agreed to carry forward £600,000 from 2014/15.	14/01/2015	9	390
Membership			
Sally Eaton attended the meeting as an observer, with a view to taking on the role of member representing the PVIs. Maggie Waller thanked Jean Cameron for her valuable contributions and support to both the Schools Forum and the Early Years Task and Finish Group over many years as this was her last meeting. A new member to represent Children's Centres is being sought (<i>since meeting advised: Emma Slaughter, Interim Head of Children's Centres</i>).	25/03/2015	1	396
PFI			
It was noted that the £500,000 previously removed from the DSG in 2014/15 in respect of PFI had been returned and would be distributed to all schools and academies imminently. The £500,000 for 2015/16, removed in error, will also be returned.	25/03/2015	3	398
Commissioning of Places in Special Settings			
It was noted that an annual review of places should take place (report to Schools Forum)	25/03/2015	4	399
Early Years			

Schools Forum Key Decisions Log September 2014 and ongoing January 2017 updated

Schools Forum agreed the 2015/16 Early Years centrally held budgets and noted the summary of the Early Years block budget.2015/16 including forecast growth.	25/03/2015	6	401
Membership			
John Constable is to write to academy proprietors regarding the three membership vacancies, following a review of the January 2015 census.	25/03/2015	12	407
Membership			
New members, Emma Slaughter (new Children's Centres' member) and Sally Eaton (new PVI member), were welcomed to the meeting.	06/05/2015	1	408
Schools Forum suggested Eddie Neighbour and Jo Matthews as potential members for academy proprietors to consider.	06/05/2015	3	410
School Improvement Budget 2015-16 Update from Cambridge Education			
The revised funding for 15/16 was noted as £932,905 which is a reduction of £310k. It was agreed that Schools Forum, at the July meeting, will consider the business cases put forward and decide which of the the priorities identified will be funded from the £310k.	06/05/2015	4	411
PFI 2015/16			
It was noted that the £500,000 (part of SBC's PFI contribution for 15/16) that was not added to the DSG in 15/16 and given to schools would be returned to schools. Appendix A noted that the £500k will be part of the future budgets whatever decisions are made. Beverley Pennekett (EFA) advised that once schools have their budgets they cannot be re-determined in-year and if such an adjustment is required in-year to the Schools Budget an application can be made to the Minister to dis-apply this regulation. It was agreed that a joint letter would go from the LA and the Schools Forum seeking to re-distribute this year and to distribute based on numbers on roll .	06/05/2015	5	412
PFI School Improvement Savings			
Schools Forum was asked to consider using £200k of the savings identified in the centrally-retained budgets for School Improvement (minute 411 above) to contribute to SBC's funding of the School's PFI scheme in 2015-16. It was agreed that this proposal would come back to the Schools Forum meeting in July along with any other proposals (supported by a business case) for consideration and decision. Note the 2 PFI reports are both noted here as item 5 as one had been omitted from the agenda list.	06/05/2015	5	413
Growth Fund Out-Turn 2014 - 15			
Schools Forum agreed to carry forward an additional £88,000 to the Growth Fund for 2015 - 16. It was confirmed that the 2015 - 16 total Growth Fund was now approximately £1.25 million.	06/05/2015	6	414
High Needs Block			
Schools Forum noted the detail of the High Needs Block centrally retained budgets for SBC and Cambridge Education, as set out in the two appendices to the report.	06/05/2015	7	415
2014/15 EarlyYears Block Carry Forward			
Schools Forum noted that the Early Years DSG is currently forecast to be under-spent by £1,492,487 and approved the carry forward of this sum to ensure compliance with statutory duties through the spending outlined in Appendix A of the report.	23/09/2015	4	424
Centrally Retained Budgets Out Turn			
Schools Forum agreed that the 14-15 underspend of £60,010 in the Schools Block be carried forward into the Growth Fund in order to reduce the 16-17 budget topslice for growth. Schools Forum agreed that the Early Years block underspend 2014-15 of £6,597 should remain within Early Years. Schools Forum noted that the High Needs Block underspend will be used to fund expected growth in High Needs places and top ups in 2016-17 plus any outstanding prior commitments. For Cambridge Education underspend it was agreed that proposals would be brought to Schools Forum at the next meeting. It was noted that the Early Years element had already been agreed in item 4 of the agenda (above).	23/09/2015	6	426
School Improvement Underspend			

Schools Forum Key Decisions Log September 2014 and ongoing January 2017 updated

<p>Schools Forum agreed to allocate £35,000 of these savings to support Our Lady of Peace Infant and Nursery School and Our Lady of Peace Junior School in amalgamating to establish an all-through primary school.</p> <p>Schools Forum agreed to allocate an initial £70,000 to support the Headteachers' collaborative request regarding Recruitment and Retention.</p> <p>Schools Forum did not agree to support the use of £200,000 of the School Improvement savings to contribute to the Council's funding of its contribution to the schools' PFI scheme.</p> <p>It was agreed that, following the allocations above, the remaining balance of the underspend would be considered at the next meeting alongside the Cambridge Education underspend (see agenda item 6 above).</p>	23/09/2015	7	427
Schools Forum Self Assessment Review and Updated Constitution			
<p>Schools Forum supported the suggested changes in the self-assessment review (Appendix A).</p> <p>Schools Forum noted the updated Constitution (Appendix B) and commended this to the LA for approval.</p>	23/09/2015	8	428
Review of Scheme for Financing Schools			
<p>Schools Forum agreed two amendments to the Scheme for Financing Schools:</p> <p>Schools should make a register of business and other interests publicly available e.g. on a publicly accessible website (2.9 of Scheme)</p> <p>New wording to clarify borrowing by schools, for example, in relation to financial leases (3.6 of Scheme)</p> <p>Schools Forum requested that the wording of the proposed change regarding the revenue Balance Control Mechanism be clarified and brought to the next meeting (4.2 of Scheme).</p>	23/09/2015	9	429
Minutes of previous meeting 23rd September 2015			
<p>It was noted that the LA Democratic Services have confirmed that no further formal approval is required of the Schools Forum Constitution, following its approval by the Schools Forum at the 23rd September meeting.</p>	06/10/2015	3	439
Schools and Early Years Finance regulations 2015 - DfE Consultation			
<p>The LA is to respond to the DfE consultation and it was agreed that the response would be shared with the Chair and that Schools Forum would also respond. The Chair will circulate to members of the Forum for input.</p>	06/10/2015	4	440
School Improvement Underspend			
<p>Final decisions were made to allocate the remaining balance of the £308,000 2015/16 underspend in the centrally retained school improvement budget. Following allocations agreed at the 23rd September meeting - see above - to support teacher recruitment and Our Lady of Peace amalgamation, a further £13,000 was agreed to offset the £26,000 commitment of secondary Headteachers to recruitment research.</p> <p>It was agreed that the remaining £190,000 will be transferred to the High Needs Block to contribute to the easing of anticipated pressures on expenditure.</p> <p>From the final Cambridge Education School Improvement underspend for 2014-15 of £210,000, it was agreed to support the LA proposal for an allocation of £20,000 to fund a piece of work to scope out future school improvement options.</p> <p>Funding of £35,000 was also agreed for a project with Rising Stars focussed on boosting performance for Year 6 pupils, related to the new testing requirements.</p> <p>Further proposals for the remaining £155,000 balance will be brought to Schools Forum in December.</p>	06/10/2015	5	441
Minutes of previous meeting 6th October 2015			
<p>Item 439: Jon Reekie (Baylis Court MAT/Godolphin Infant), Eddie Neighbour (Upton Court) and Jo Matthews (Littledown) now elected as academy members and resignation of Hardeep Singh (Khalsa Primary) noted.</p> <p>Item 441: Confirmed that the £190,000 to be transferred to the High Needs Block was a one off transfer from under spend, not a permanent arrangement.</p>	09/12/2015	3	449
Growth Fund 2016			
<p>Agreed 2016-17 DSG top slice for Growth Fund, increased by £250k, to £1.1 million.</p> <p>Growth Fund criteria, to be brought to January Schools Forum; to include funding for permanent expansion, emergency bulge classes, additional places in primary school classes and secondary places above PAN where requested by LA.</p>	09/12/2015	6	452
Centrally Retained items Schools Block			
<p>Agreed £933k proposed for 2016-17 for Cambridge Education contractual school improvement work; balance of the £1.2m to be discussed at January Schools Forum. LA centrally retained budget of £230k agreed in part: Schools Forum (£53k) and CERA (£149k). Balance to be brought back to Schools Forum in January.</p>	09/12/2015	7	453

Schools Forum Key Decisions Log September 2014 and ongoing January 2017 updated

De-delegated items 2016-17			
The de-delegation of the proposed budget for the behaviour support service (SEBDOS) was agreed by primary and secondary maintained schools. Trades Union budget de-delegation was deferred pending further clarification from the LA.	09/12/2015	9	454
Review of SEBD Outreach Funding Methodology			
Schools Forum supported the change in funding methodology proposed by SEBDOS.	09/12/2015	8	455
Split site criteria review			
The proposed revised split site criteria was agreed.	09/12/2015	10	456
Minutes of previous meeting 9th December 2015			
Membership: It was agreed that the terms of office of Maggie Waller, Phillip Gregory and Gillian Coffey were extended until August 2016, pending the next review of membership following academy conversions.	12/01/2016	3	464
£70k for supporting recruitment (previously agreed): the LA agreed that the funding should be transferred.	12/01/2016	3	464
De-delegation of Trades Union budget: it was agreed that the vote on the de-delegation of the Trades Union support budget would take place by email as soon as possible.	12/01/2016	3	464
Funding Formula changes for 2016-17			
Following the LA consultation regarding the Fair Funding formula budget for 2016-17, 3 options are to go to Cabinet on 18th January with the recommendation that the Council approves Option 3 (changes to AWPU and increase of lump sum).	12/01/2016	4	465
Funding Formula 2016-17 IDACI consultation			
Noted changes to IDACI notified by DfE in late December. Postcodes have been re-banded based on 2015 IMD figures rather than 2010, resulting in 50% of children in Slough no longer living in 'officially deprived' postcodes. LA has tried to keep same level of funding in deprivation factor which has led to changes: increasing the Free School Meal rate by 31%; using IDACI band 2 and increasing the band value 2 by 37% and band 3 to 5 by 36%.	12/01/2016	5	466
2016/17 Budget Timetable			
DSG block allocation noted including £118.7 million for the Schools Block. Schools will receive budgets (5 to 16) and indicative early years and high needs budgets on 25th February 2016.	12/01/2016	6	467
School Improvement: Cambridge Education Centrally Retained underspend from 2014-15 and LA Centrally Retained budget for 2016/17			
Cambridge Education 2014-15 underspend confirmed at £232k and the following one off allocations agreed: £20k previously allocated to school improvement; £35k previously allocated for Rising Stars Maths booster programme; £70k for longer term KS2 Maths project in 5-7 schools; £35k to support LAC; £73k to be returned to schools on one off basis in 2016-17 via Schools Block. Centrally retained SBC Combined Budget for 2016-17 is £148,646, made up of £28,400 (school improvement and raising standards) and £120,246 previously within the Cambridge Education budget. £ 100,000 was agreed for the Virtual Head statutory function; £ 48,646 to support strengthening of safeguarding support was agreed in principle subject to provision of further detail at March Schools Forum meeting. Both are one-off as decisions can only be made annually by Schools Forum. The £190k previously agreed from the 2015/16 underspend for supporting the High Needs Block was re-affirmed; this is a permanent reduction in retained DSG.	12/01/2016	7	468
Centrally Retained DSG Items for Early Years 2016/17			
LA proposed similar level to 2015-16 for centrally retained DSG for Early Years for 2016/17. This was agreed.	12/01/2016	8	469
Growth Fund			
2016-17 Growth Fund confirmed as £1.1million to be funded from the Schools Block budget. Carry forward from 2015-16 estimated as £150k (total demand currently forecast at £1.25 million). List of criteria for Growth Fund to be brought back to the March Schools Forum meeting for formal agreement.	12/01/2016	9	470
LA Scheme for Financing Schools			
An updated Scheme for Financing Schools to be placed on SBC website in February 2016. Noted that previous LA proposal to amend the Balance Control Mechanism was withdrawn.	12/01/2016	10	471
Minutes of previous meeting 12th January 2016			
Noted that, following the January meeting, the de-delegation of the Trades Union budget had been agreed by email by relevant Schools Forum members.	08/03/2016	3	479
Cabinet had agreed the proposed Option 3 for the 5- 16 formula changes at its meeting on 18th January 2016.	08/03/2016	3	479

Schools Forum Key Decisions Log September 2014 and ongoing January 2017 updated

High Needs Block Proposal 2016/17			
Schools Forum was consulted on the High Needs Block and noted the total funding as £21.59 million.	08/03/2016	5	481
Early Years Budget 2016/17			
Schools Forum was consulted on the Early Years Block 2016/17: £11.367m including £150k for Early Years Pupil Premium for 3 and 4 year olds. The proposed sustainability factor was noted and it was agreed that the criteria would be amended to include a reference to education / early years' professional input when considering nursery schools for this funding.	08/03/2016	6	482
Update on DfE proposals for National Funding Formula			
DfE published a consultation on the proposed National Funding Formula : 7 March 2016 to 17 April. Schools Forum to draft response and schools to be encouraged to respond individually.	08/03/2016	7	483
Growth Fund			
The Growth Fund criteria for 2016/17, as set out in report, were approved.	08/03/2016	8	484
Children's Services Trust			
£47k funding for strengthening safeguarding training in schools, agreed in January 2016 in principle, was agreed pending further development and clarification of the details which would be discussed at SSEF and at phase groups. Options re LAC Pupil Premium also to go through phase groups for consultation.	08/03/2016	13	485
A.O.B. School Improvement Arrangements (centrally retained)			
Agreed that some of the centrally retained funding previously agreed by Schools Forum could be used by the LA to fund two days a week ongoing support for developing school improvement options.	08/03/2016	AOB / 13	490
Chair and Vice Chair			
Maggie Waller was re-elected as Chair and John Constable was re-elected as Vice-Chair.	14/06/2016	5	496
Growth Fund			
It was agreed that the £187k underspend from 2015 /16 could be carried forward into the Growth Fund 2016-17.			
It was noted that the 2016-17 Growth Fund is £1.287 million, including this carry forward and the current estimated demand is £1.169 million.	14/06/2016	7	498
Use of Centrally Retained DSG 2016 /17			
It was endorsed in principle that unspent funds from previously agreed centrally retained DSG, be used to support: Schools Portal; peer review/challenge in consultation with neighbouring LAs and (see also next item) school support fund for use by Slough Teaching Schools Alliance to promote school-to-school support, approx £75k per year for two years.	14/06/2016	8	499
Slough Teaching School Alliance)			
In addition to the agreement above in respect of school to school support, Schools Forum endorsed the transfer of the Slough Learning Partnership's (SLP's) funding reserves (which includes some historic grants from DSG underspend) from SLP to the Slough Teaching Schol Alliance to fund staffing costs for two years.	14/06/2016	9	500
PFI Proposal			
The LA request to use £500k from the DSG Schools Block to fund the PFI affordability gap, currently paid by SBC, was not agreed.	14/06/2016	11	502
Membership Update			
Kathleen Higgins attending as an observer now that Beechwood is an academy	13/10/2016	4	511
PFI Proposal			
Clarification of factor and SBC contribution to affordability gap deferred to December	13/10/2016	5	510
High Needs Block			
Significant pressure on High Needs Block with overspend in range of 800k. Range of recovery options being considered by SBC	13/10/2016	7	514
PFI Update			
£500k PFI contribution raised by the new finance officer (section 151). It was flagged up that the council may need to make a further request for contribution from the DSG. Other savings will be explored across the council but if a further request is made a full consultation will be employed with schools.	06/12/2016	5	524
High Needs Block			
Overspend has been reduced to £300k at the current time. Figure can still fluctuate. Detailed recovery plan will be drafted.	06/12/2016	6	525
Centrally Retained			
Recommendation agreed to retain £723,598	06/12/2016	7	526
Education Support Grant			

Schools Forum Key Decisions Log September 2014 and ongoing January 2017 updated

School improvement and statutory services noted and Schools Forum agreed the transfer of the £430k from ESG to centrally retained. Total supported functions amount to £1.036 million. Includes bridging post between STSA and SBC	06/12/2016	8	527
De-delegated items			
Behaviour Support Services (SEBDOS) approved but 5k for trade union activity NOT approved	06/12/2016	10	529
Growth Fund 2017-18			
£900k centrally retained support for primary and secondary 2017/18 approved.	06/12/2016	11	530
Matters arising			
SBC will not seek any portion of 500k PFI affordability gap for 2017/18. May present new proposals for 2018-19 following full consultation.	10/01/2017	2	537
ESG de-delegation			
45k ESG de-delegation paper approved by maintained schools.	10/01/2017	3	538
Schools Block Budget			
SBC consulted on requesting one-off 300k top slice from High Needs Block. Slough losing money overall as a result of change to National Funding Formula. Schools Forum encourages all schools to respond to Phase 2 of the DfE NFF consultation which closes 22nd March and will share response from Schools Forum once complete at March meeting.	10/01/2017	4 and 5	539
Forum membership			
Updated membership in light of academy conversions meant deleting two vacancies from maintained schools and need to recruit two new academy members.	10/01/2017	9	544
National Fair Funding Update			
DfE Stage 2 consultation: schools were encouraged to make individual responses (deadline 22nd March) in addition to collective Schools Forum response. https://consult.education.gov.uk/funding-policy-unit/schools-national-funding-formula2/	09/02/2017	4	550
Growth Fund 2017-18			
2017-18 Growth Fund criteria agreed. Unit values were previously in line with 2015-16 AWPU values, but 2017-18 AWPU rates will now be used, with average of KS3 and KS4 for secondary. Agreed to fund numbers in bulge classes which open / fill after October census subject to costing and noted that Growth Fund criteria have to be confirmed by Schools Forum every year.	09/02/2017	6	552
High Needs Block			
Schools Forum consulted on draft High Needs Block and some outstanding clarifications pending .	09/02/2017	7	553

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Slough Schools' Forum: 2017/18 Forward Agenda Plan (DRAFT)

Meeting 1 – (Date to be Agreed - 16/17 Meeting held on Thursday 13th October 2016)

No.	Description	Lead
1	Membership	Maggie Waller
2	Schools Outturn	Nic Barani
3	Early Years Block 2016/17 outturn including 2 Year Old Funding and update 2017/18	Nic Barani
4	High Needs Block 2016/17 outturn	Nic Barani
5	Centrally retained outturn 2016/17 and update 2017/18	Nic Barani
6	Update from Task Groups: 5-16, HNB and Early Years	
7	National Fair Funding Update	Nic Barani
8	HNB/SEN financial issues and implications including commissioning of SEN places and financial forecast for year ending 2017/18	Head of SEN
9	Scheme for Financing Schools	TBC
10	PFI Funding Contribution	TBC
11	Proposed formula changes 2018/19 for consultation with all schools	Nic Barani
12	Schools Improvement update on centrally retained budgets/ESG	Cate Duffy
13	Academies update	Johnny Kyriacou
14	2017/18 Forward Agenda Plan and Key Decisions Log	Maggie Waller / Johnny Kyriacou

Meeting 2 – (Date to be Agreed - 16/17 Meeting held on Tuesday 6th December 2016)

No.	Description	Lead
1	Update on national funding issues/local funding issues	Nic Barani
2	Budget timetable for 2018/19	Nic Barani
3	Budget monitoring report (maintained schools)	Nic Barani
4	High Needs and SEN budget monitoring report including QA report	Nic Barani & Head of SEN
5	Early Years budget monitoring report	Nic Barani
6	Centrally retained budget 18/19 and 17/18 monitoring	Nic Barani
7	Draft Schools Block 2018/19 and proposed formula changes / consultation outcome	Nic Barani
8	De-delegated Budgets 2018/19	Nic Barani
9	Virtual School Headteacher's update with KPIs	Debby Rigby
10	Update from Task Groups: 5-16, HNB and Early Years (verbal)	Maggie Waller / Johnny Kyriacou
11	Academies update	
12	2017/18 Forward Agenda Plan and Key Decisions Log	Maggie Waller / Johnny Kyriacou

Meeting 3 – (Date to be Agreed - 16/17 Meeting held on Tuesday 10th January 2017)

No.	Description	Lead
1	Update on national funding issues/local funding issues	Nic Barani
2	Funding Formula changes for 2018–19	Nic Barani
3	Budget timeline for 2018–19	Nic Barani
4	Schools Block and Schools' Budgets 2018/19	
5	School Improvement update on centrally retained items	Johnny Kyriacou
6	Growth fund allocations and issues	Tony Madden
7	Update from Task Groups: 5-16, HNB and Early Years (verbal)	Maggie Waller / Johnny Kyriacou
8	Early Years Formula 2018/19	
9	Academies update	Johnny Kyriacou
10	2017/18 Forward Agenda Plan and Key Decisions Log	Maggie Waller / Johnny Kyriacou

Meeting 4 – (Date to be Agreed - 16/17 Meeting held on Tuesday 7th March 2017)

No.	Description	Lead
1.	Update on national funding issues/local funding issues	Nic Barani
2.	Confirmation of indicative budgets	Nic Barani
3.	High Needs Places	
4.	Annual consultation on 2018 –2019 High Needs Block	
5.	Annual consultation on 2017 -2018 Early Years Block	Nic Barani
6.	Update on centrally retained items: all blocks	Nic Barani
7.	Update from Task Groups: 5-16, HNB and Early Years (verbal)	Maggie Waller / Johnny Kyriacou
8.	Growth fund allocations and issues update	Tony Madden
9.	Academies update	Johnny Kyriacou
10	2017/18 Forward Agenda Plan and Key Decisions Log	Maggie Waller / Johnny Kyriacou

Meeting 5 – (Date to be Agreed - 16/17 Meeting held on Thursday 18th May 2017)

No.	Description	Lead
1.	Update on national funding issues/local funding issues	Nic Barani
2.	Update on Closure of Accounts including indicative outturns	Nic Barani
3.	Update from Task Groups: 5-16, HNB and Early Years (verbal)	Maggie Waller / Johnny Kyriacou
4.	Update from Schools Improvement and centrally retained areas	Cate Duffy/Johnny Kyriacou
5.	Academies update	
6	2017/18 Forward Agenda Plan and Key Decisions Log	Maggie Waller / Johnny Kyriacou

Meeting 6 – (Date to be Agreed - 16/17 Meeting held on Thursday 6th July 2017)

No.	Description	Lead
1.	Update on national funding issues/local funding issues	Nic Barani
2.	Update on growth allocations and issues	Tony Madden
3.	Centrally retained outturn reports 2017/18 (High Needs, Early Years and Schools Block)	Nic Barani
4.	Review of the Scheme for Financing Schools 2017/18	Nic Barani
5.	Update from Task Groups: 5-16, HNB and Early Years (verbal)	Maggie Waller / Johnny Kyriacou
6.	Special report on Early Years 30 hour provision – how it has worked so far	
7.	Academies update	
8.	2018/19 Forward Agenda Plan	

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